



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	
GOVERNMENT ARTS COLLEGE FOR MEN (AUTONOMOUS)	
• Name of the Head of the institution	Dr. C. Jothi Venkateswaran
• Designation	Principal (Grade-1)
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04424351048
• Alternate phone No.	9444419859 / 9500079268
• Mobile No. (Principal)	9444221123
• Registered e-mail ID (Principal)	gacatchn35@yahoo.co.in
• Address	329, Annasalai, Nandanam
• City/Town	Chennai
• State/UT	Tamil Nadu
• Pin Code	600035
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	13/08/2004
• Type of Institution	Men
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr K P Girivasan				
• Phone No.	9500079268				
• Mobile No:	9444419859				
• IQAC e-mail ID	iqacgacn35@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gacnandanam.com/iqac/				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gacnandanam.com/iqac/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.68	2012	10/03/2012	09/03/2017
Cycle 3	C	1.86	2019	08/02/2019	07/02/2024
6.Date of Establishment of IQAC			18/08/2006		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
NIL	NIL	NIL	Nil	NIL	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year	4				

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>The promotion of research was facilitated through the organization of the Annual Symposium 2023 on "New Perspectives on Research and Innovation" on March 2, 2023. The event, supported by TANSCH and Science City, provided a platform for research scholars to present posters and papers. Additionally, an exclusive proceedings publication was produced.</p>		
<p>Approximately 90 Faculty members were promoted under the Career Advancement Scheme (CAS).</p>		
<p>Implemented OBE Curriculum - "Outcome-Based Education," an educational approach that focuses on defining specific learning outcomes or competencies that students should achieve by the end of a learning experience.</p>		
<p>Fostering Cultural Engagement Program- "Kalai Thendral Vizha" was organized and a series of events were conducted for students in the month of March 2023.</p>		
<p>Under Institutional Social Responsibility, the college expanded its outreach efforts to raise awareness about the importance of higher education, health, and civic and social responsibilities.</p>		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
Implementation of recent trends in teaching	An international one day FDP 'Contemporary Innovations and Challenges in Modus Operandi of Teaching Pedagogy for Higher Education
To promote R and D	Organised Annual Symposium 2023 on NEW PERSPECTIVES ON RESEARCH AND INNOVATION on 2.3.2022 , it was organised with the support of TANSCE and Science City. Research scholars were encouraged to present posters and papers and an exclusive proceedings of the same was published.
CAS Promotions	90 CAS promotions during the academic year 2022-2023
To Promote Experiential Learning	NANDANAM ED BAZAAR -2023 on 16.3.2023
Facilitating personal growth workshops	On February 6, 2023, a 20-hour personality development programme for first- and second-year students in physics and mathematics was organised.
Empowering Financial Literacy Program	Placement Cell -DIGITAL AND FINANCIAL LITERACY PROGRAM organised by Bank of Maharashtra in Collaboration with NABARD Bank Regional Office, Chennai on 2.10.23
Organizing a Staff Selection Commission Awareness and Training Initiative	Placement Cell and District Employment Office Guindy organised STAFF SELECTION COMMISSION AWARENESS AND TRAINING PROGRAMME on 13.2.2023
Introducing Students to Industry Opportunities	Placement Cell conducted on 01/02/2023, an expert in the field of medical coding from Valliappa foundation eloquently

	briefed about the opportunities available in the industry today
Fostering Cultural Engagement Program	Kalai Thendral Vizha was conducted and a series of events were conducted for students in the month of March 2023.
13.Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Council Meeting	10/04/2024
14.Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2022-2023	29/03/2024
15.Multidisciplinary / interdisciplinary	
<p>The institution has enhanced its infrastructure to facilitate the incorporation of multidisciplinary (Skill Enhancement programmes) and interdisciplinary programs, both to complement the existing curriculum and in anticipation of the upcoming implementation of a new curriculum. In order to equip the teaching and non-teaching staff for these forward-looking programs, training and orientation sessions will be organized. This proactive initiative is designed to guarantee that the staff is well-prepared for the evolving landscape of multidisciplinary and interdisciplinary education.</p>	
16.Academic bank of credits (ABC):	
<p>The institution plans to establish the necessary IT infrastructure and software facilities to implement the Academic Bank of Credit (ABC) facility for students. This action will be taken in accordance with guidelines to be provided by the competent authority, such as</p>	

the affiliating bodies.

17.Skill development:

Government Arts College for Men, Nandanam, has made significant strides in nurturing the skill development of its students through collaborative initiatives. Partnering with the Tamil Nadu State Council for Higher Education (TANSCHÉ), the college has seamlessly integrated soft skill training programs into its curriculum. These programs focus on imparting essential interpersonal, communication, managerial and leadership skills, thereby enhancing students' employability and fostering overall personal growth. Dept of Commerce, Entrepreneurship and Development Cell and Yi Yuva Club organised NANDANAM ED BAZAAR -2023 on 16.3.2023 to to showcase their skills and an experiential way for them to learn real-life sales and communication. In a proactive effort to promote skills related to agriculture, the college has introduced Mushroom Cultivation Training. This initiative empowers students with knowledge of sustainable agricultural practices, offering them opportunities to explore alternative livelihood options. Recognizing the contemporary significance of digital literacy, the college conducts Computer Literacy Programs. These initiatives ensure that students from various academic disciplines are equipped with essential computer skills, empowering them to navigate the digital landscape confidently. Government Arts College for Men prioritizes instilling civic responsibility among its students by commemorating significant events such as Drug awareness- Say no to Drugs, National Voters Day and Constitutional Day. Through awareness campaigns, discussions, and workshops, the college actively promotes the understanding of democratic values, encouraging students to play an active role in the nation-building process. Moreover, the college is committed to creating a gender-sensitive campus environment through Gender Sensitization Programs. These programs raise awareness about gender issues, stereotypes, and biases, fostering a more inclusive and respectful atmosphere for all students. In collaboration with local Micro, Small, and Medium Enterprises (MSMEs) and established food processing units, the college offers internships to students by exposing them to entrepreneurship skills. These internships provide real-world exposure, allowing students to work in a professional environment, understand industry best practices, and develop a comprehensive understanding of market dynamics. By embracing these diverse skill development initiatives, Government Arts College for Men, Nandanam, not only prepares students for successful careers but also instills a sense of responsible citizenship. These holistic programs cater to the diverse needs of the student community, equipping them with the

skills and knowledge required to make meaningful contributions to society and lead fulfilling lives.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Government Arts College for Men, Nandanam, emerges as a steadfast guardian of Indian heritage and knowledge, fostering a profound connection to the country's roots through a range of impactful initiatives. **Bilingual Learning:** The college offers courses in both English and Indian languages, ensuring that students develop proficiency in their native tongue while enhancing their English language skills. This commitment to bilingual education promotes effective communication and upholds linguistic diversity. **Integration of Vernacular Learning in Exams:** Reflecting a dedication to bilingualism, the examination system at the college incorporates question papers available in both English and Tamil (the vernacular language). This approach promotes accessibility and inclusivity in the evaluation process. **Rare Books Collection in College Library:** The college's library stands as a repository of rare books in Indian languages such as Telugu, Arabic, Tamil, Hindi, and English. This collection underscores the institution's commitment to preserving and disseminating indigenous knowledge. **Promotion of Indian Culture:** The college places a spotlight on traditions through vibrant folk art forms, including Silambam, Karakattam (Water Pot Dance), Devarattam (Dance of the Gods), and Poikkal Kuthirai (False Horse Legged Dance), as well as the Parai Dance form. These performances not only celebrate India's rich cultural heritage but also provide a platform for students to showcase their talents, fostering a profound sense of pride in their cultural roots. In conclusion, Government Arts College for Men, Nandanam, serves as a beacon of embracing and preserving Indian knowledge systems, languages, and cultural heritage. By cultivating an environment that values tradition while embracing modernity, the college produces graduates who are not only academically proficient but also deeply connected to their cultural identity, poised to contribute meaningfully to society.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution initially adopted the Choice Based Credit System (CBCS) and later transitioned to Outcome-Based Education (OBE), specifically Learning Outcome-based Curriculum Framework (LOCF). Outcome-Based Education is an educational methodology that places a strong emphasis on clearly defining specific learning outcomes and aligning instructional methods and assessment techniques to achieve those outcomes. The core objective of OBE is to ensure that students

not only acquire essential knowledge but also develop the requisite skills and attitudes crucial for their future success. This approach shifts the focus from merely delivering course content to a more comprehensive perspective on student learning outcomes. The curriculum is meticulously crafted, taking into account Program Outcomes and Course Outcomes, with alignment based on Blooms Taxonomy. The instructional methodology follows a Student-Centered Approach, prioritizing the needs and engagement of the learners. Special attention is directed towards assessment and evaluation strategies to effectively measure and achieve the desired educational outcomes. In this way, the educational framework is designed to holistically prepare students for their future endeavors, emphasizing the practical application of knowledge and the development of essential skills and attitudes.

20.Distance education/online education:

Government Arts College for Men, Nandanam, stands at the forefront in Tamil Nadu as it takes on the pivotal role of being a Learner Support Centre (LSC) for Tamil Nadu Open University (TNOU), Chennai, facilitating their Distance Education Learning programs. Learner Support Centre: In its capacity as an LSC for TNOU, the college serves as a vital hub for individuals seeking to pursue higher education through distance learning, accommodating diverse backgrounds and lifestyles. By providing a conducive environment, the institution supports learners enrolled in TNOU's courses, offering essential guidance, resources, and academic assistance to ensure their success in the academic journey. Mentoring: The LSC model places a strong emphasis on personalized assistance, and Government Arts College for Men, with its experienced faculty and staff members, is committed to addressing the unique needs of distance learners. Through counseling and academic mentoring, the college ensures that students receive the necessary support and guidance to excel in their chosen fields. By acting as a Learner Support Centre, Government Arts College for Men, Nandanam, plays a transformative role in democratizing access to education, especially for those who face constraints in participating in traditional, on-campus programs. This initiative aligns seamlessly with the overarching vision of empowering individuals through education, thereby contributing significantly to the growth and development of the state and the nation as a whole.

Extended Profile

1.Programme

1.1

UG-16 PG-13

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 **4190 (UG, PG , M.Phil and Ph.D)**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **UG-894 PG- 319**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **UG-646 PG- 246 (out going students)**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 **UG-16 PG 13 M.Phil 2, Ph.D-9**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 **160**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	UG-16 PG-13
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	4190 (UG, PG , M.Phil and Ph.D)
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	View File

2.2	UG-894 PG- 319
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	UG-646 PG- 246 (out going students)
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1	UG-16 PG 13 M.Phil 2, Ph.D-9
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	160
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	187
Number of sanctioned posts for the year:	
4.Institution	
4.1	1133 (UG - SC 183+34, ST- 12, OBC -317+238 PG- SC-63, ST- 4 OBC- 274+8)
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	86 CR, 26 -Labs, 10-seminar halls
Total number of Classrooms and Seminar halls	
4.3	160
Total number of computers on campus for academic purposes	
4.4	Rs.18027910/
Total expenditure, excluding salary, during the year (INR in Lakhs):	
Part B	
CURRICULAR ASPECTS	
1.1 - Curriculum Design and Development	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	
The College prioritizes holistic student development through innovative and contextualized education, aiming to empower students for societal transformation. Offering 16 UG and 12 PG programs, the institution adopted the Choice Based Credit System (CBCS) in 2016, revising it in 2019 and upgrading to Outcome Based Education (OBE) in 2022, aligning with its Vision and Mission.	

Within the OBE framework, Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) are meticulously designed to address diverse developmental needs spanning local to global levels. PSOs and COs are structured to reflect POs, partially achieved at course completion and fully realized upon program completion, evaluated at both levels.

UG and PG POs emphasize science and technology for national development and the acquisition of scientific temperaments. PG programs highlight interdisciplinary research for innovation.

Environmental sustainability, values, and ethics are central to both UG and PG programs.

Skill development is emphasized through courses on communication, soft skills, and life skills, supported by field projects and internships as per POs and PSOs.

Courses like Personality Development, Social Responsibility, and Global Citizenship contribute to holistic student development, evident in various POs across programs. The Naan Mudhalvan initiative is a comprehensive skill-based program integrated into the curriculum to enhance student employability.

The extension component of the UG curriculum underscores students' role in social transformation, aligning with the college's mission.

The comprehensive five-part UG curriculum promotes interdisciplinary, skill-oriented learning, nurturing socially responsible citizens. This structure fosters horizontal and integral learning experiences, as evident in POs and PSOs.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://gacnandanam.com/course-outcomes/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

16 UG+13 PG+ 3 M.Phil

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

Employability - UG-223, PG- 251, Entrepreneurship-UG-23, PG- 9 , Skill Dev- UG-50, PG-57

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

-

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

UG-16, PG-13

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Integrating professional ethics, gender issues, human values, and environmental sustainability into the curriculum demonstrates a commitment to holistic education. With 10 courses on human values, 17 on professional ethics, 8 on gender issues, and 18 on environment and sustainability for UG and PG students, the institution nurtures well-rounded individuals capable of addressing complex societal challenges. This approach fosters ethical decision-making, promotes gender equality, and instills environmental consciousness, enhancing students' abilities to navigate diverse contexts effectively.

The Department of Botany's Eco Club organizes environmental competitions, fostering awareness and action on ecological issues (<https://gacnandanam.com/eco-club/>). Human values are instilled through Soft Skills and Yoga sessions from the first year (https://drive.google.com/file/d/1w7pSdlyBaOoCA2MRWB_Iap5RvbmeUcZh/view). Gender equity programs include Gender Studies as a Core Paper for PG English students by the Dept of English and Gender Equity Prgs are conducted via the Women's Cell. Integrating professional ethics into the curriculum cultivates ethical decision-making, while addressing gender issues promotes equality and inclusivity.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered

during the year

UG- 16 Value Added Courses

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

All UG second year students (Sem 4, 23-24)

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

300

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://gacnandanam.com/feedback-form/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://drive.google.com/drive/u/2/folders/1KfmU6Ix6eKfz7zP7PtnBIA3FjEqjp-Jt
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

UG-1132 PG-301

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

SC -1702, SCA -86 ST-115

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Assessing students' learning levels and implementing special programs for both slow and advanced learners is a proactive and inclusive approach by educational institutions. Recognizing the diverse learning needs and abilities of students aims to create an environment where every student has the opportunity to thrive academically.

Assessment of students' learning levels is crucial for understanding their strengths and areas requiring additional support. Various methods such as tests, assignments, projects, observations, and discussions are employed to gather this information, enabling educators to tailor their teaching methods accordingly.

Special programs for slow learners may include tutoring, remedial classes, or personalized learning plans, addressing their specific needs and providing tools to overcome challenges. These initiatives ensure slow learners progress at a pace suitable for their learning style.

For economically deprived students, providing additional resources like question banks and answers is beneficial. Continuous testing and access to supplementary materials help them approach exams with confidence. Adapting to the pandemic by offering online resources ensures continued support in remote learning environments.

Overall, these initiatives signify a commitment to inclusive education, catering to diverse student needs. By providing targeted support and opportunities, educational institutions foster academic success and personal development for all learners. <https://gacnandanam.com/question-bank>

File Description	Documents
Upload any additional information	View File
Paste link for additional information	1. https://gacnandanam.com/question-bank/ 2. https://gacnandanam.com/econtent/#

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
10/04/2024	30	1

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Implementing student-centric methods such as experiential learning, participative learning, and problem-solving methodologies significantly enhances learning experiences. These approaches prioritize active engagement, critical thinking, and the practical application of knowledge, fostering a deeper understanding of subjects and the acquisition of essential skills.

In collaborative learning initiatives like TANSCHÉ Soft Skill Training and the Department of Botany's Mushroom Cultivation program, students engage in hands-on experiences that enhance their learning. Similarly, experiential learning opportunities such as internships and extension activities provide practical exposure, enriching students' understanding beyond theoretical concepts.

Participative learning activities such as PG projects, group discussions, and mock interviews, along with field visits and workshops like the one conducted by the Department of English on theatre skills, encourage active participation and dialogue among students. These interactive sessions cultivate critical thinking

and communication skills while broadening students' perspectives.

Problem-solving methodologies embedded in specific courses further develop students' analytical abilities and problem-solving skills. By engaging in real-world challenges, students learn to apply theoretical knowledge to practical situations, preparing them for the demands of the modern workforce.

Through these student-centric methods, institutions nurture active learning environments that empower students to take charge of their education. By fostering critical skills and practical application of knowledge, these approaches prepare students for success in both academic and professional realms, aligning with the evolving needs of the modern workforce.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://gacnandanam.com/question-bank/ https://gacnandanam.com/econtent/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers are increasingly leveraging ICT-enabled tools and online resources to enrich their teaching methodologies and facilitate effective learning experiences. They adopt various approaches to ensure comprehensive learning:

Access to Information: Faculty members utilize educational websites, online databases, e-books, and academic journals to access relevant content for their lessons. Platforms like WhatsApp groups serve as communication channels for announcements, addressing queries, and sharing information. Additionally, orientation sessions for first-year students are conducted using platforms such as YouTube and Zoom.

Collaborative Learning: Online platforms and tools enable collaborative learning among students, fostering active engagement and knowledge exchange.

Utilization of ICT Tools:

1. E-content is made available through platforms like Google Classroom (<https://gacnandanam.com/econtent/>).
2. Projectors are utilized across different classrooms and labs to facilitate visual learning.
3. Multifunction printers with scanning capabilities are strategically placed for easy access.
4. Seminar rooms are equipped with digital facilities to support interactive sessions.
5. Smart rooms are available on campus to enhance teaching and learning experiences.
6. The auditorium is digitally equipped with microphones, projectors, cameras, and computer systems to facilitate multimedia presentations.
7. Online classes are conducted using platforms such as Zoom, Google Meet, Microsoft Teams, and Google Classroom.
8. INFLIBNET library resources are leveraged to provide students with access to a wide range of academic materials.

By incorporating these ICT-enabled tools and online resources into their teaching practices, educators aim to create dynamic and engaging learning environments that cater to the diverse needs of students while keeping pace with technological advancements.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://gacnandanam.com/econtent/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues**2.3.3.1 - Number of mentors****116**

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution develops a comprehensive academic calendar well in advance, detailing important dates and events for the academic year such as term start and end dates, holidays, examination periods, and other significant activities. This allows teachers and students to plan their schedules effectively.

Timetables are prepared in advance, enabling faculty members to plan their teaching methodologies accordingly.

Curriculum Mapping is meticulously conducted, outlining learning objectives, topics, and outcomes for each course or subject. Teachers develop teaching plans for the academic year, breaking down the curriculum into manageable units or modules with corresponding timelines.

Faculty Collaboration is encouraged, with teachers sharing their teaching plans, strategies, and resources. This promotes consistency and alignment across different classes or sections within the institution. Regular faculty meetings, workshops, or professional development programs facilitate effective implementation of teaching plans.

Monitoring and Evaluation mechanisms are established to assess the implementation of teaching plans and adherence to the academic calendar. This includes periodic evaluations, classroom observations, student assessments, and soliciting feedback from students to ensure continuous improvement in teaching and learning practices.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full-time teachers against sanctioned posts during the year	
169	
File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded
2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year	
128	
File Description	Documents
List of number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded
2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)	
1808	

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

30 days

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

-

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Examination Management System (EMS) underwent significant enhancements at our institution, particularly focusing on Continuous Internal Assessment (CIA) integration and reform. Instead of relying solely on end-of-term examinations, a combination of class tests, quizzes, projects, presentations, and interactive assessments throughout the year now evaluate student progress. Curriculum alignment ensures that course content aligns with learning objectives and outcomes. Enhanced assessment methods

cater to diverse learning styles, including open-book exams, case studies, and practical assessments, fostering critical thinking skills. Timely feedback supports continuous improvement, facilitated by technology integration through online exam platforms and digital evaluation tools. Secure result dissemination methods ensure efficiency and accuracy. Additionally, individualized learning paths are facilitated through e-content and a question bank available at <https://gacnandanam.com/question-bank->. These improvements aim to enhance the overall educational experience, providing students with fair and comprehensive evaluation methods to monitor their academic progress effectively.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://gacnandanam.com/examinations/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution has taken proactive steps to ensure transparency and accessibility of Programme Outcomes (PO) and Course Outcomes (CO) for all programs offered. These outcomes are readily available on the official website (<http://gacnandanam.com/course-outcomes/>) as well as in the curriculum/regulations books, classrooms, and through the College of Engineering (COE). Various initiatives such as student induction programs, meetings/interactions with employers, parent meetings, and faculty gatherings emphasize the importance of these outcomes. During orientation sessions, tutors and Heads of Departments (HoDs) provide an overview of the objectives, while subject instructors delve deeper into them during course introductions. Efforts are made to ensure students are well-informed about syllabi, which are shared via WhatsApp. Additionally, faculty members are equipped with necessary documentation and resources related to these outcomes to seamlessly integrate them into their teaching processes. They are encouraged to incorporate POs and COs into course planning and assessments. Looking ahead, there is a proposal to implement Outcome-Based Education (OBE) and follow PO/CO mapping, referencing Bloom's taxonomy, starting from the next academic year during syllabus revisions. This strategic move reflects a commitment to aligning educational practices with

broader educational objectives and enhancing the quality of teaching and learning processes.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	View File
Link for additional Information	http://gacnandanam.com/course-outcomes/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The progress of students in achieving the desired learning outcomes for each program and course is assessed through various significant factors:

For Postgraduate (PG) Programs:

1. Seminar presentations
2. Objective questions
3. Assignments/tutorials
4. Project work as per the syllabus

For Undergraduate (UG) Programs:

1. Continuous Internal Assessment (CIA)
2. Seminars
3. Objective assessments
4. Assignments

Assessment Criteria:

1. Three internal assessment tests are conducted, with the percentage of students achieving a set target (usually 40% of the maximum marks) for the Course Outcomes (COs) covered in each test calculated. The average is then considered.
2. Attainment levels are determined based on the percentage of students scoring above 40% marks out of the maximum relevant marks:

- Attainment Level 1: 60% or more
- Attainment Level 2: 70% or more
- Attainment Level 3: 80% or more

3. The percentage of students achieving COs is decided after the declaration of the end-semester examination results. It is assumed that the questions answered by students cover all defined course outcomes.

4. The target level is set based on the pass percentage.

Additionally, student progress is evaluated through indirect methods, including feedback obtained from stakeholders, students pursuing higher studies, and placement outcomes.

Feedback is collected through the institution's feedback form (<http://gacnandanam.com/feedback-form/>), providing valuable insights into the effectiveness of the learning outcomes and the overall educational experience. These assessments and feedback mechanisms ensure continuous improvement and alignment with the institution's educational objectives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://gacnandanam.com/course-outcomes/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

UG-646 PG- 246 (out going students)

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://gacnandanam.com/igac/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://gacnandanam.com/feedback-form/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Maintaining up-to-date research facilities is vital for fostering a competitive and productive research environment within an institution. To uphold transparency and accountability, a well-defined research promotion policy is accessible on the institutional website. A meeting held on 10.6.2022 with research scholars disseminated ethical guidelines and policy details.

By making the research promotion policy readily available online, the institution ensures accessibility for researchers and interested parties, facilitating an understanding of the criteria for research advancement. This transparent approach promotes fairness and clarity regarding career progression expectations.

The institution's library provides robust internet and INFLIBNET facilities, supporting faculty and scholars in their research endeavors. Additionally, departmental research centers are equipped with computers and LCD facilities, while updated libraries offer extensive resources for research purposes. Conference and seminar halls, equipped with LCD projectors, facilitate smooth conduct of academic events such as seminars, workshops, conferences, and viva-voce examinations.

Moreover, the institution's science research departments boast

comprehensive instrument setups, further enhancing research capabilities. Faculty members are actively encouraged to publish papers in esteemed journals, contributing to the institution's academic reputation and promoting scholarly excellence.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://gacnandanam.com/research/
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

NIL

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

nil

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

57500/

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

9

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution fosters innovation, knowledge creation, and transfer through various initiatives:

1. **Research Center:** A hub for academic research, enabling faculty and students to pursue innovative projects and collaborate with experts.
2. **Entrepreneurship Hub:** Empowers students to turn ideas into ventures through workshops and incubation support.
3. **Community Engagement:** Social outreach, service-learning projects, and volunteering initiatives contribute to positive community impact.
4. **Incubation Center:** Provides support for innovative startups and projects through the Entrepreneur Cell.
5. **Knowledge Transfer:** Collaborative partnerships and forums facilitate sharing expertise with industries and

organizations for societal benefit.

6. Student-led Innovation Clubs: Platforms for students to explore creativity, participate in challenges, and competitions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/u/1/folders/1lkVBinMliE3jWpvdbIGx7XTEUoPUBqLn

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

11

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

32

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

58

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

170 h index for 28 faculty members 22-23

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

170 h index for 28 faculty members 22-23

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

nil

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

nil

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Throughout the academic year 2022-2023, our college's NCC and NSS units, in collaboration with various organizations and authorities, undertook several impactful initiatives and training programs.

In September 2022, rigorous selection procedures were conducted for NCC (Army) cadets, ensuring the enrollment of 29 students. This was followed by comprehensive training sessions, including fire-fighting, rescue operations, and physical fitness tests. Participation in events like the Annual Training Camp, shooting selection/training camps, and army attachments provided practical

exposure and skills development opportunities.

Additionally, NCC Navy and NSS units actively engaged in community service and awareness campaigns. Initiatives such as Coastal Cleanup, Yoga Day performances, anti-drug campaigns, and assistance during natural disasters showcased their commitment to societal well-being.

NSS collaborated with Naan Mudhalvan to organize a massive outreach program for government school students, stressing the importance of education and career progression. Over 11,000 students benefited from this initiative, highlighting the scale of impact achieved through collective efforts.

Furthermore, the college conducted a week-long orientation program focusing on holistic development, including yoga sessions and meditation practices. Renowned yoga masters led the sessions, fostering physical and mental well-being among approximately 700 participating students.

These initiatives reflect the college's commitment to nurturing well-rounded individuals and contributing positively to society. Through collaborative efforts and proactive engagement, the college continues to inspire and empower students to make meaningful contributions to their communities and beyond

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/u/2/folders/1ZlYPqncK0UzpBmgDIn_AwKo7mPdabgWX

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

nil

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

7

File Description	Documents
Reports of the events organized	No File Uploaded
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

NCC NAVY -49 NCC ARMY -50 NSS-1100

File Description	Documents
Reports of the events	No File Uploaded
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

3

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

2

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

We firmly believe that creating an environment conducive to both intellectual and personal growth is paramount in our educational approach. To this end, we have dedicated significant resources to develop and maintain the following infrastructure and amenities:

1. **Spacious and Well-Ventilated Classrooms:** Our classrooms are carefully designed to accommodate diverse learning styles while ensuring comfort and optimal air circulation.
2. **State-of-the-Art Smart Rooms:** Equipped with cutting-edge technology, our smart rooms facilitate interactive and engaging learning experiences, integrating digital tools seamlessly into the curriculum.
3. **Versatile Seminar Halls:** Our institution boasts versatile seminar halls equipped to host a variety of academic discussions, presentations, and collaborative activities.
4. **Fully-Equipped Laboratories:** We offer dedicated and fully-equipped laboratories catering to a range of subjects,
5. **Library and Learning Resource Centre:** Our comprehensive library and learning resource center offer a conducive environment for independent study and research.
6. **Advanced Computing Facilities:** We provide state-of-the-art computing facilities to facilitate the seamless integration of technology into the teaching-learning process.

7. **Sports and Recreational Facilities:** Encouraging physical well-being and holistic development, our institution offers well-maintained sports facilities, including playgrounds, courts, and a range of sports equipment, promoting active participation in sports and recreational activities.
8. **Canteen:** Our canteen provides nutritious meals and a comfortable space for students to socialize and recharge during breaks, fostering a sense of community and well-being.
9. **Spacious Auditorium and Event Spaces:** Designed to nurture creativity and talent, our institution offers a well-equipped auditorium and event spaces for cultural events, seminars, workshops, and extracurricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gacnandanam.com/infrastructure/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

At our institution, we prioritize providing a holistic educational experience that extends beyond academics, emphasizing cultural activities, yoga, and sports to foster the all-round development of our students.

Cultural Activities:

Our spacious and well-equipped auditorium serves as the hub for cultural activities, including performances and events such as music, dance, theater, and literary showcases, offering students a platform to express their artistic talents.

Cultural Clubs led by dedicated teachers cater to diverse interests and talents, allowing students to explore and refine their skills in various art forms and cultural traditions through

departmental associations. Muthamizh Vizha, Kalai Thendral and Womens day are celebrated with a variety of cultural events.

Yoga and Wellness:

Recognizing the importance of physical and mental well-being, our institution features a dedicated Yoga Center equipped with tranquil spaces for yoga and meditation sessions, promoting holistic wellness among students. All the First year students are exposed to yoga training so as to cultivate mental strength and Resilience.

Sports and Games:

Our expansive campus boasts well-maintained outdoor sports grounds and courts for various sports activities, including football, cricket, volleyball, basket ball and badminton, providing ample opportunities for students to engage in physical fitness and recreational pursuits.

In essence, we are committed to offering a comprehensive educational experience that nurtures not only academic excellence but also the cultural, physical, and mental well-being of our students.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/1rJKsF8baGZKPT6PiI1z5V1wO3aU1sUx4

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

102- classrooms, ICT - 8

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

Rs.18027910/-

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software: AUTOLIB Nature of automation: Partial Version: 1.0 Year of Automation: 2021

AutoLib is a web-based Library Management Software (LMS) developed by AutoLib Software Systems, based in Chennai, leveraging advanced JAVA Technologies. Launched in 2021 with version 1.0, it streamlines library operations with its comprehensive modules. These include Cataloging, facilitating database creation for diverse documents and users; Circulation Management System, overseeing transactions like issue, return, renewal, and reservation; Serial Control, managing periodical subscriptions; and Acquisition, facilitating resource procurement. The software also features a Report Management System for generating various reports and statistics. Admin privileges enable customization of library policies, rules, and access parameters. Integration with email and SMS services allows for user notifications, including overdue alerts and transaction updates. With its capacity to efficiently handle large volumes of records, AutoLib stands as a versatile tool for libraries seeking automation solutions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gacnandanam.com/library-2/
4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above
File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File
4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)	
Rs . 268962 / -	
File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)	
4.2.4.1 - Number of teachers and students using the library per day during the year	
Students: 48.3 %. Teachers: 12%	

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution's IT policy undergoes periodic updates, focusing on areas such as Wi-Fi infrastructure, cybersecurity, and software enhancements to facilitate ICT-enabled teaching and learning. Notable upgrades since the previous accreditation include:

1. A significant increase in internet bandwidth from the previous 50 Mbps allocation.

A grant of Rs.1904113 was approved, with 12 lakh designated for installing and updating the college's WiFi infrastructure. 8 lakh has been allocated for covering the annual recurring expenses associated with the WiFi connection.

2. Expansion of Wi-Fi coverage across the campus, accompanied by the installation of additional high-configured routers to cater to the needs of students and faculty for research and project work.
3. Implementation of advanced security measures on machines, including Windows firewall and Defender/Antivirus protection, to enhance cybersecurity.
4. Upgradation of computing facilities, where 37 PCs with Intel Core2Duo processors and 4 GB RAM, each with 2x500 GB hard disks, have been replaced with 90 PCs featuring i3, i5, and i7 processors, 4/8 GB RAM, and 1 TB hard disks. Additionally, server capacities have been bolstered with 64 GB RAM and a minimum of 4 TB hard disk storage.
5. Establishment of a modern media center and digital lab equipped with state-of-the-art multimedia devices, including PCs and projectors, to support multimedia-based learning and teaching methodologies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gacnandanam.com/infrastructure/

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
360 (Comp Sc. + Statistics)	145

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**D. Any one of the above**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gacnandanam.com/infrastructure/
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**Rs.18027910/-**

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college boasts spacious and well-ventilated classrooms, with eight classrooms equipped with ICT facilities, while two boast SMART technology. Oversight of the college's physical infrastructure falls under the purview of the College Maintenance Committee, led by the Principal, ensuring diligent development, upkeep, and utilization of facilities. The recent completion of the Science block construction awaits student occupancy post-pandemic.

Environmental stewardship is a priority, managed by the Campus Maintenance Committee like NCC, NSS, to sustain an eco-friendly campus environment. Regular meetings of various committees ensure optimal allocation of financial resources for maintenance, prioritizing student needs. The college engages maintenance staff for routine cleaning, while repair tasks are promptly addressed by coordinating with the Public Works Department (PWD) and Electrical Departments of the State, leveraging skilled workers' expertise.

Additionally, under the Swachh Bharat mission, NSS students actively participate in campus cleaning and green waste segregation. The Physical Education Department ensures well-prepared grounds for various sports, with particular emphasis on cricket and kabaddi.

Laboratories receive consistent maintenance, with procurement managed at the start of each semester/year. Departmental oversight ensures lab functionality, while periodic audits ensure standards are upheld. Overall, the college maintains a proactive approach to infrastructure upkeep, fostering a conducive environment for academic and extracurricular pursuits.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2317

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	No File Uploaded
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

all students are benefitted under free education scheme, by the state government scholarship as per Government Norms

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://drive.google.com/drive/u/2/folders/1ZlYPqncK0UzpBmgDIn_AwKo7mPdaBgWX
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

40 students

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of outgoing students who got placement during the year****92**

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education**138**

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year****1**

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year****6**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Class representatives, Departmental Association Student - Secretaries, Sports Secretary, NSS Unit Representatives, NCC Army and Navy Student Under Officers, Alumni Representative of various departments render active participation in College Developmental Activities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

23

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college's alumni play a pivotal role in various aspects of student development and institutional growth:

1. **Personality Development Programs:** Alumni collaborate with their workplaces to organize personality development sessions.
2. **Career Guidance:** Leveraging their expertise, alumni provide

valuable advice and support to students, offering insights on curriculum relevance.

3. Academic Support: Alumni are invited as resource persons for academic seminars, enriching students' learning experiences.
4. Industry Engagement: Organizing industrial visits and interactive sessions, alumni facilitate industry-institute interaction.
5. Placement Support: Alumni offer internships and job opportunities to deserving candidates, aiding in their professional journey.
6. Project Mentorship: Serving as guides, alumni mentor final-year students during their thesis projects.
7. Academic Events: Alumni assist in arranging seminars, guest lectures, and workshops, enhancing academic discourse.
8. Faculty Contribution: Some alumni contribute as faculty members, leveraging their expertise to educate future generations.
9. Financial Contributions: Alumni generously contribute to the institute's development, showing gratitude for their alma mater.
10. Event Participation: Alumni participate as jury members and panelists in cultural, literary, and fine arts events, enriching campus life with their talent and experience

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://gacnandanam.com/alumni-association/

5.4.2 - Alumni's financial contribution during the year

C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The governance of our institution is marked by effective

leadership that remains steadfastly aligned with our vision and mission. Our dedication to excellence and commitment to providing a transformative educational experience permeate through the actions, decisions, and priorities of our leadership.

Our Visionary Leadership:

Our leaders envision academic excellence, holistic development, inclusivity, and a culture of innovation and lifelong learning.

Mission-Driven Approach:

Every decision and strategy undertaken by our leadership is consistently guided by our institution's mission. This mission revolves around delivering quality education, fostering research, engaging with the community, and instilling a sense of social responsibility.

Transparent Communication:

Our leadership ensures open and transparent communication with all stakeholders, including students, faculty, staff, and parents. Regular interactions, meetings, and feedback mechanisms are in place to ensure that every voice is heard and valued.

Strategic Planning:

From admission procedures to designing the academic calendar and facilitating teaching, learning, and evaluation processes, strategic planning is integral to our institution's governance.

Decentralized and Participatory Governance:

Our institution promotes decentralized and participatory governance, ensuring that decision-making involves input from various stakeholders.

To achieve the vision and mission of the college, we provide our students with:

1. The Best Resources and Infrastructure.
2. A Conducive Learner-Centric Environment.
3. Opportunities to Enhance Employability and Entrepreneurial Skills.

Links for effective governance under the guidance and supervision of the Head of the Institution:

<http://gacnandanam.com/examinations/>

<http://gacnandanam.com/admission/>

<http://gacnandanam.com/igac/>

<http://gacnandanam.com/nirf/>

<http://gacnandanam.com/infrastructure/>

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://gacnandanam.com/wp-content/uploads/2022/07/organanogram.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralization efficiently distributes decision-making authority across various levels within the institution, empowering individual departments, faculty members, and administrative teams.

Empowering Educators: Decentralization grants teachers and faculty members greater autonomy in curriculum development, teaching methodologies, and assessment strategies, fostering innovation and the adoption of best practices.

Efficient Resource Allocation: By allowing decisions to be made closer to the point of implementation, decentralization facilitates more effective allocation of resources, leading to improved resource utilization.

Participative Management in Educational Institutions: Participative management involves engaging teachers, staff, students, and other stakeholders in decision-making processes, fostering a collaborative and inclusive environment.

Student-Centric Approach: Involving students in decision-making ensures their perspectives and needs are considered, creating a more student-centric educational environment.

Professional Development: Decentralization enables faculty members to participate in policy-making, promoting their professional growth and development.

Efficient Committee Structure: Various committees efficiently handle admission, academic planning, documentation, quality initiatives, and extracurricular activities, contributing significantly to the institution's functioning, especially during challenging times like the COVID-19 pandemic.

Supportive Work Culture: A supportive work culture enables faculty to function effectively, enhancing overall institutional performance and student learning outcomes.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://gacnandanam.com/wp-content/uploads/2022/07/organanogram.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Curriculum Development: Our college prioritizes quality education, aligning curriculum development with our institutional goals and student needs. OBE Curriculum implemented and to enrich the curriculum, we organize a variety of co-curricular activities such as guest lectures, seminars/workshops, industrial visits, and internships. Additionally, we offer training programs aimed at enhancing student learning experiences. Measures taken and proposal submitted to upgrade the ICT facility after the pandemic.

Teaching and Learning Preparation: We meticulously plan our academic calendar, incorporating internal assessment tests such as assignments, seminars, class tests, and model examinations. We also provide remedial measures including guidance on exam

preparation and presentation skills, special coaching classes for students who require additional support, and extra tests. Counseling services are available to students, and we actively encourage their participation in workshops, conferences, and seminars. Reference materials are provided to aid their learning journey.

Research and Development: Our Research and Development (R&D) Cell, overseen by the Research and Development Coordinator, fosters research activities among students and faculty. This dedicated cell provides support and guidance in various research areas. Annual Research Symposium was organised on 2.3.2023

Industry Interaction: To bolster placement activities and provide essential training to students, we've established a Placement and Entrepreneurship Development Cell. This cell exclusively focuses on placement-related initiatives. Additionally, we invite distinguished human resource professionals to our campus to deliver guest lectures and motivational speeches, enhancing our students' exposure and learning opportunities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gacnandanam.com/admission/ https://gacnandanam.com/infrastructure/
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The effective functioning of various institutional bodies is evident through well-established policies, administrative structures, appointment and service rules, and streamlined procedures. These elements contribute to fostering a conducive environment for achieving our institution's objectives and delivering high-quality services. Appointment and Service rules are in compliance with the norms of UGC, adopted by the Government of Tamil Nadu.

The institution adheres to the Tamil Nadu Government Servants Conduct Rules 1973 under the supervision of the Directorate of Collegiate Education.

Key Aspects Ensuring Effectiveness and Efficiency:

1. **Clear Policies and Guidelines:** Well-defined policies ensure clarity regarding roles, responsibilities, and operational processes, minimizing confusion and enhancing efficiency.
2. **Transparent Administrative Set-Up:** Transparent administrative structures facilitate smooth communication and decision-making, promoting accountability and reducing bureaucracy.
3. **Efficient Service Rules:** Well-designed service rules contribute to employee satisfaction and productivity by addressing areas such as leave policies, performance evaluations, and opportunities for professional development.
4. **Streamlined Procedures:** Simplified procedures minimize red tape, saving time and effort for employees and stakeholders, resulting in quicker responses and improved service delivery.
5. **Technology Integration:** Effective utilization of technology enhances operational efficiency and enables seamless communication and information management.
6. **Continuous Improvement and Learning:** Regular assessments and learning from past experiences facilitate process and policy refinements, ensuring ongoing improvement.
7. **Compliance and Ethical Standards:** Adherence to legal and ethical standards safeguards the institution's reputation and sustainability.
8. **Feedback Mechanisms:** Implementing feedback mechanisms allows for continuous improvement and necessary adjustments to enhance effectiveness and efficiency.

File Description	Documents
Paste link to Organogram on the institution webpage	https://gacnandanam.com/wp-content/uploads/2022/07/organanogram.pdf
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Welfare Measures for Teaching and Non-Teaching Staff: *(As per Tamil Nadu Government Rules)

- 1. Medical Leave and Maternity Leave:** Eligible Teaching and non-teaching staff members are provided with medical leave and maternal leave as per regulations.
- 2. Annual Increment:** Teaching and Non-teaching staff members are entitled to annual increments based on their performance and tenure.
- 3. Health Insurance:** Teaching and Non-teaching staff members are provided with health insurance coverage to ensure their well-being and medical needs are met.

4. **Interest-Free Festival Advance:** Staff members and Non-Teaching staff members are eligible for interest-free festival advances to help meet expenses during festive seasons.
5. **Bonus-** Non -Teaching staff members are eligible for bonus during festival
6. **Departmental Exams:** Non-teaching staff are permitted to take departmental exams to enhance their skills and qualifications, which may contribute to their career development within the institution.
7. **Part-time Studies:** Non-teaching staff are encouraged to pursue part-time studies to further their education and skill development, contributing to their personal and professional growth.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

34

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	No File Uploaded
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Financial Audit Mechanisms:

- 1. Regular Audits:** As per the Directorate of Collegiate Education norms, the institution undergoes a financial audit once every two years. Additionally, the Office of the Controller of Examinations conducts an annual audit. These audits ensure transparency and accountability in financial operations.
- 2. Internal Audit System:** The institution has established a well-structured mechanism for both internal and external financial audits. An internal audit approval system is in place for all departmental expenses. Internal financial audits are conducted by the college's account section and accounts department to ensure compliance with financial regulations.
- 3. Budget Proposal:** At the beginning of each financial year, the principal submits a budget proposal to the management

based on recommendations from department heads. The budget encompasses recurring expenses such as salaries, utilities, maintenance, and non-recurring expenses like equipment purchases and development projects.

4. **Expense Monitoring:** The accounts department oversees expenses in accordance with the allocated budget. This ensures effective utilization of financial resources and prevents overspending.
5. **Depreciation Calculation:** The institution calculates depreciation costs for assets purchased in previous years. This practice allows for accurate financial reporting and planning for asset replacement or upgrades.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Financial Management and Resource Mobilization:

The institution boasts a transparent and well-organized financial management team comprising the Head of the Institution, the Principal, and a team of senior professors. Their collective aim is to prioritize educational advancement and social upliftment, particularly focusing on economically and socially disadvantaged communities in and around Chennai.

The governing body of the institution ensures harmonious coordination and effective monitoring of fund utilization to achieve these overarching goals.

The primary financial resources of the institution include:

1. Students' Tuition Fee
2. Examination Fees
3. Government Grants (such as those from UGC)
4. Government Aid for Infrastructure Development
5. Grants from Government Agencies for Projects (e.g., TANSCHER, RUSA)
6. Support from the Old Student Association (OSA)
7. Parent-Teacher Association (PTA) Fund

A dedicated Financial Advisory Body oversees the judicious allocation of funds generated from tuition and examination fees, ensuring they are utilized effectively to enhance student welfare and educational quality. Additionally, grants received are directed towards fulfilling infrastructural and educational requirements as per the institution's strategic objectives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality

initiatives (Second and subsequent cycles)

The institution upholds quality education through its Internal Quality Assurance Cell (IQAC), ensuring ongoing improvement in teaching, learning, and operational methodologies.

Teaching-Learning Process Evaluation: The IQAC assesses faculty methods and student engagement, gathering feedback from stakeholders for enhancement.

Structural and Operational Methodologies Review: Operational frameworks, administrative processes, and communication channels are scrutinized for efficiency and effectiveness.

Adherence to Standards: Reviews align with norms and accreditation criteria set by regulatory bodies, ensuring compliance and quality assurance.

Documentation and Reporting: Thorough documentation of reviews, action plans, and outcomes is maintained, with regular reports submitted for accountability.

Stakeholder Involvement: Various stakeholders, including students, faculty, staff, alumni, and industry partners, contribute to the review process, fostering diverse perspectives and feedback.

Through IQAC-led reviews and improvement initiatives, the institution demonstrates its commitment to continuous enhancement, catering to evolving stakeholder needs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/u/2/folders/1ZlYPqncK0UzpBmgDIn_AwKo7mPdaBgWX

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The effective functioning of various institutional bodies is apparent through well-established policies, administrative structures, appointment and service rules, and streamlined procedures. These elements collectively foster an environment conducive to achieving our institution's objectives and delivering high-quality services.

Key Aspects Ensuring Effectiveness and Efficiency:

Clear Policies and Guidelines: Well-defined policies provide clarity on roles, responsibilities, and operational processes, reducing confusion and enhancing efficiency.

Transparent Administrative Set-Up: Transparent administrative structures promote smooth communication and decision-making, fostering accountability and minimizing bureaucracy.

Efficient Service Rules: Thoughtfully designed service rules enhance employee satisfaction and productivity, covering areas like leave policies, performance evaluations, and professional development opportunities.

Streamlined Procedures: Simplified procedures minimize red tape, saving time and effort for employees and stakeholders, leading to faster responses and improved service delivery.

Technology Integration: Effective use of technology boosts operational efficiency, facilitating seamless communication and information management.

Continuous Improvement and Learning: Regular assessments and learning from past experiences drive process and policy refinements, ensuring ongoing enhancement.

Compliance and Ethical Standards: Adherence to legal and ethical standards upholds the institution's reputation and sustainability.

Feedback Mechanisms: Implementation of feedback mechanisms enables continuous improvement and necessary adjustments, further enhancing effectiveness and efficiency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/u/2/folders/1ZlYPqncK0UzpBmgDIn_AwKo7mPdaBgWX

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above
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File Description	Documents
Paste the web link of annual reports of the Institution	https://drive.google.com/drive/u/2/folders/_103_kQ48gXCMfS2C3IYdH7FaThH4SQfic
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Some of the key initiatives include:

- 1. Gender Sensitization Programs:** The institution organized gender sensitization programs to foster a more inclusive and respectful atmosphere for all students.
- 2. Workshops on Gender Equality:** Women's Cell conducted sessions on gender-related issues, educating students about the importance of equality and mutual respect to provide a platform for open discussions.
- 3. Inclusive Policies:** The institution has implemented inclusive policies that ensure equal opportunities for all students, irrespective of gender.
- 4. Celebration of International Women's Day:** The college actively participated in and organized events to celebrate

International Women's Day. Events included guest lectures, panel discussions, and cultural programs that highlight the achievements and challenges faced by women.

5. **Women Empowerment Initiatives:** Special initiatives like skill development programs, leadership training, and mentorship opportunities to encourage and support women in their academic and personal growth were taken.
6. **Gender-Neutral Facilities:** The college ensures the availability of gender-neutral facilities on campus, promoting an environment where all students feel comfortable and respected.
7. **Incorporation of Gender Perspectives in Curriculum:** The institution integrated gender perspectives into its curriculum, that helps in broadening their understanding of social dynamics and promotes empathy. Gender Studies is offered to MA English students
8. **Collaboration with Women's Organizations:** The college collaborated with external women's organizations or NGOs working towards gender equality.
9. **Harassment Cell:** The college has established a dedicated cell to address and prevent sexual harassment.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://docs.google.com/document/d/13078_U2N7XdWcUsvxot2XvtX0LYupBlw/edit?usp=drive_web&ouid=116848437573798442863&rtpof=true

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

C. Any 2 of the above

power-efficient equipment	
File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File
<p>7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)</p> <p>The institution prioritizes maintaining a pristine campus to enhance academic and non-academic endeavors.</p> <p>Rigorous hygienic practices and a comprehensive waste management approach, centered on reducing, reusing, and recycling, are key. Waste receptacles are strategically placed for segregating biodegradable, recyclable, and non-degradable materials, with organic waste composted for campus use.</p> <p>Plastic use is prohibited, establishing a plastic-free zone. M.Sc. Botany students undergo a two-phase internship. They learn gardening, Vermicomposting, and organic farming techniques at Chennai Organic Farmers, then advance to Marina Labs for aerobiology studies. Liquid waste is managed through regular inspections, maintaining water transport systems, and repurposing rejected water for irrigation. The Physical Education department maintains first aid kits, disposing of related waste responsibly.</p> <p>E-waste, managed by the Computer Science department, is disposed of through authorized vendors. Hazardous chemicals are replaced with safer alternatives in labs, with measures for responsible discharge. Radioactive elements are not used, ensuring safety. By adhering to green practices and waste management protocols, the college fosters a pollution-free campus conducive to learning and well-being.</p>	

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	D. Any 1 of the above										
<table> <tr> <th data-bbox="86 689 539 757">File Description</th><th data-bbox="539 689 1436 757">Documents</th></tr> <tr> <td data-bbox="86 757 539 898">Reports on environment and energy audits submitted by the auditing agency</td><td data-bbox="539 757 1436 898">No File Uploaded</td></tr> <tr> <td data-bbox="86 898 539 1003">Certification by the auditing agency</td><td data-bbox="539 898 1436 1003">No File Uploaded</td></tr> <tr> <td data-bbox="86 1003 539 1108">Certificates of the awards received</td><td data-bbox="539 1003 1436 1108">No File Uploaded</td></tr> <tr> <td data-bbox="86 1108 539 1169">Any other relevant information</td><td data-bbox="539 1108 1436 1169">No File Uploaded</td></tr> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded										
Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	A. Any 4 or all of the above										

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution has prioritized fostering an inclusive environment by implementing diverse initiatives. Mandatory diversity training programs for students, faculty, and staff aim to increase awareness and respect for various cultural, linguistic, regional, communal, and socio-economic backgrounds. Additionally, an inclusive curriculum has been developed, integrating readings and case studies from diverse cultures and communities across academic disciplines. Cultural competency workshops, like those offered by the Department of Tamil, enhance community members' abilities to navigate diverse settings effectively. Language programs provided by the Department of English facilitate interaction among students from different linguistic backgrounds, promoting understanding and appreciation for diverse languages and cultures. Moreover, support services and resources, including financial aid programs and scholarships, are available to students from diverse socio-economic backgrounds, promoting accessibility and equity in education. Cultural events and celebrations held throughout the academic year further enrich the campus community by highlighting the richness and diversity of various cultures and traditions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

1. The Public Administration Department hosted a Special Lecture Series on the "Importance of RTI Act 2005" on February 11, 2023. Guest of Honour Prof. Dr. Kumaresan Raja, Head of the Department of Politics and International Relations at Pondicherry University, enlightened 75 participants about the significance of the RTI Act 2005, enriching their understanding of the topic.
2. The Public Administration Department organized a Special Lecture Series on "How to Prepare for Competitive Exams" on November 9, 2022. The event, held offline at the department, featured guest speakers Ms. Hemapriya and Mr. Velayudham from Vetri IAS Academy, Mrs. Mythili, VAO, Govt. of Tamil Nadu, and Ms. Mathivathini from Apollo Coaching Centre, Hosur. With 75 participants in attendance, the lecture series aimed to enrich students with strategies and insights to excel in competitive examinations.
3. The Public Administration Department observed "International Day for Persons with Disabilities" on December 3, 2022. Dr. N. Sundram, Head of the Department of Statistics at Government Arts College for Men (Autonomous), graced the event. With 75 participants, the program aimed to raise awareness about disabilities and appreciate differently abled students studying in the department. Additionally, a prize distribution ceremony honored differently abled students, recognizing their achievements and fostering inclusivity.
4. The Public Administration Department celebrated the 13th National Voters Day 2023 on January 25th. Dr. S. Vetriselvi, Liason Officer & Officer-in-charge at DDE, Annamalai University, Chennai region, graced the event. With 75 participants, the program included the National Voters Day Pledge and a student-led drama highlighting the importance of voting in general elections.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The institution has a prescribed code

A. All of the above

of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Department of Computer Science celebrated National Science Day 2022 on February 28th, focusing on the theme "Integrated Approach in Science and Technology for Sustainable Future." Students showcased innovative models highlighting advancements in science and technology.

A Special Lecture on "Green and Sustainable Computing" was held on July 31, 2023, featuring Dr. Anusooya from Vellore Institute of Technology, Chennai, who addressed 120 students across undergraduate, postgraduate, M.Phil, and Ph.D. levels.

Cultural enrichment occurred through the Kalai Thendral Vizha in March 2023, providing a platform for students to display their talents and engage in cultural exchange.

International Women's Day 2022-2023 was celebrated on March 8th, honoring womanhood and empowerment, with esteemed guests from various fields.

The college observed the birthdays of leaders, hosting awareness sessions on civic and social rights and responsibilities. Gandhi Jayanthi featured competitions on Gandhiji's principles, poetry on discipline and kindness, essay writing on Gandhiji's memory, and singing contests, awarding cash prizes.

Gandhi Jayanthi, Vallalar's Birthday, and Constitution Day were commemorated in September and November 2022. Independence Day and Republic Day were celebrated grandly.

World Cancer Day 2023 was observed by the Cancer Institute (WIA), Adyar, Chennai, focusing on "Bridging the Gap of Cancer Care." Activities included a Cancer Awareness Rally with 850 student participants, the launch of YACC Club in educational institutions, and training for youth ambassadors for cancer control, attended by NCC Army cadets from Govt Arts College for Men, Nandanam.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The college prioritizes holistic education and instills social responsibility in students through two key practices: 1. Institutional Social Responsibility (ISR) and 2. Fostering a Vibrant Research Culture. These initiatives aim to cultivate well-rounded individuals equipped to contribute positively to society while advancing knowledge and innovation.

Weblink :<https://gacnandanam.com/iqac/>

<https://drive.google.com/drive/u/2/folders/1QcizHtiRzDpPf3BHLwDESX2awQleadT1>

<https://drive.google.com/drive/u/2/folders/1QcizHtiRzDpPf3BHLwDESX2awQleadT1>

File Description	Documents
Best practices in the Institutional website	https://gacnandanam.com/igac/
Any other relevant information	https://drive.google.com/drive/u/2/folders/1QcizHtiRzDpPf3BHLwDESX2awQleadT1

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institution has demonstrated exceptional performance in research and development, underscoring its commitment to academic excellence.

To enhance teaching methodologies, an international Faculty Development Program (FDP) titled "Contemporary Innovations and Challenges in Modus Operandi of Teaching Pedagogy for Higher Education" was organized, fostering innovative practices in education. A significant milestone was the Annual Symposium 2023 on "New Perspectives on Research and Innovation," held on March 2, where research scholars presented their work, resulting in the publication of exclusive proceedings.

The institution promoted around 90 faculty members under the Career Advancement Scheme (CAS) during the academic year 2022-2023, enhancing academic standards. Additionally, the Nandanam Ed Bazaar on March 16, 2023, promoted experiential learning, allowing students to apply theoretical knowledge practically.

To support personal development, a 20-hour personality development program was held for first- and second-year physics and

mathematics students. The Placement Cell organized a Digital and Financial Literacy Program in collaboration with the Bank of Maharashtra and NABARD Bank to equip students with essential financial skills.

Moreover, a Staff Selection Commission Awareness and Training Program was conducted to prepare students for competitive examinations. Cultural engagement was fostered through "Kalai Thendral Vizha," a series of events in March 2023, enriching campus culture. Through these initiatives, the institution has created an environment that promotes research, personal growth, and community engagement, positioning itself as a leader in academic innovation.

File Description	Documents
Appropriate link in the institutional website	https://drive.google.com/drive/u/2/folders/1QcizHtiRzDpPf3BHLwDESX2awQleadTl
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To promote inclusivity and provide opportunities for girls from economically weaker sections, the college aims to transition to a co-educational institution.
2. Enhancing campus facilities to foster inclusivity and equal opportunities for individuals with disabilities, ensuring accessibility throughout the campus environment.
3. Refurbishing and repurposing broken steel chairs and wooden furniture to ensure sustainable resource utilization and enhance seating arrangements.
4. Requesting funds from Organisations under Corporate Social Responsibility (CSR) and Corporate Environmental Responsibility (CER), to formulate and execute sustainable plans for the development of college with EXNORA and IOC
5. Establishing a Staff Welfare Club to foster a supportive and inclusive environment for faculty members.
6. Securing funding to revitalize and preserve traditional folk arts, enriching cultural heritage and community engagement.
7. Introducing a specialized lab for language and skill-focused courses provided via Naan Mudhalvan, offering tailored learning opportunities.
8. To bolster research capabilities, the institution aims to

establish a dedicated research fund. This initiative seeks to provide financial support for research endeavors, empowering faculty and students to pursue innovative projects and contribute to knowledge creation.

9. To conduct Mega Job Fair regularly in the forthcoming years
10. Each department is encouraged to enter into Memorandums of Understanding (MoUs) with industries to facilitate experiential learning aligned with the curriculum. This initiative aims to offer students practical exposure to industry practices, enhancing their understanding and readiness for professional roles.
11. To build new restroom facilities and renovate the lounge area specifically for female students, ensuring a comfortable and conducive environment for both current and incoming students.