



Government Arts College for Men(Autonomous) Nandanam Chennai 35

TWO INSTITUTIONAL BEST PRACTICES 2020-2021

The institution constantly believes in making the environment a student friendly one. Especially, during the pandemic the college and its faculty earnestly worked towards taking the aspect of learning to each student without any hindrance. Since most of the students are from remote areas of Northern districts of Tamilnadu, the learning process had to be made easily accessible to them during the pandemic.

The college followed the following practices in supporting the students during the tough times:

1. **Augmentation of Student Support and Welfare**
2. **E-Waste management**
3. Community based Practices
4. ICT Enhanced Learning Experience
5. Regular Conduction of Student Centric Activities
6. Faculty / Staff Performance Appraisal
7. External Academic Audit
8. Preparation for the Autonomous Review

Title of the Practice 1	Augmentation of Student Support and Welfare
	Augmentation of Student Support and Staff Welfare <ol style="list-style-type: none"> 1. Transparent Admission process 2. Bus Pass Committee 3. Train Pass Committee 4. Issuing free DATA cards 5. Covid Vaccination drive 6. Effective Tutor Ward system 7. E content in the college website 8. Computer Literacy Program
The context that required the initiation of the practice	<p>To address to the Pandemic situation and the students in remote/interior areas .</p> <p>Owing to the pandemic the students and staff were in remote and to ease the process of learning many student welfare schemes introduced. To help the students learn and travel to college after the pandemic these committees worked diligently to make the process hassle free for the students.</p>
Objectives of the practice	<ol style="list-style-type: none"> 1. To create a student friendly ambience during the pandemic 2. To increase access to higher education for socially and economically deprived sections of students.

	<p>3. To ensure a hassle-free process of obtaining bus pass and train pass during the pandemic</p> <p>4. To enable the students attend the online classes</p> <p>5. To aid the access of study materials</p> <p>6. To facilitate by organizing Vaccination drives</p>
The Practice	<p>The institution's main objective is to increase access to higher education for socially and economically deprived sections of students.</p> <p>Most of our students are from the remote/interior areas of the Northern districts of Tamilnadu. The teaching and learning community had to face a severe setback in the teaching and learning process during the pandemic. The Academic council comprising the Principal and the HoDs decided to do the best for the welfare of the students as the teaching was shifted to online mode.</p> <p>The following strategies were employed to make the students learn without any hindrance.</p> <p>1. Free DATA CARDS were issued to the students as 90% of the students are from economically deprived section.</p> <p>This really helped the students to access to the online classes.</p> <p>2. Admission process was again online and two committees namely Admission Committee and Admission Sub Committee took care of the admission process maintain transparency in the system. The committees functioned along with the Tutors(Mentors) to make students get admitted online. This was a huge success in bringing more students from remote areas.</p> <p>3. Already existing two committees Bus pass Committee and Train Pass committee worked meticulously to ensure a hassle-free process for procuring bus pass and train pass from Government. This was indeed a great relief for the students. This helped the students in attending the classes after the pandemic easily.</p> <p>4. E-content was uploaded in the college website for students to refer to the study materials.</p> <p>5. Covid vaccination drive was conducted at regular intervals which was open to students, faculty members, non teaching staff and also public.</p>
Obstacles faced if any and strategies adopted to overcome them	<p>Owing to covid it was difficult to meet the students in person. However the committees worked through online and by whatsapp groups the data were collected.</p>

E-WASTE MANAGEMENT IN CAMPUS

Title of the Practice 2	E-WASTE MANAGEMENT
The context that required the initiation of the practice	<p>The Government Arts College for Men (Autonomous), Nandanam, Chennai promotes the recycling of used computers and parts to help reduce e-waste. There is a committee constituted by the Principal under the head of CSC HoD. The COMMITTEE collects, refurbishes computers, and works to inspire students to succeed by teaching them critical computer, software, and internet skills. At the same time, our environment is likely to be generating a far higher percentage of e-waste than individual homes or even some businesses in the area, as computers become critical components of how the classrooms operate. So with computers becoming a critical part of today's learning methods, our institution is focussed on reducing and completely eliminating electronic waste generation to ensure that our students not only have a technological immersion but also to create awareness and importance of creating a sustainable environment for the current and next generations.</p>
Objectives of the practice	<ol style="list-style-type: none"> 1. to dispose unwanted electronic gadgets; 2. to dispose the electronic waste, which may contain hazardous chemical materials, without causing harm to nature. 3. to create awareness and importance of creating a sustainable environment for the current and next generations.
The Practice	<p>The COMMITTEE collects, refurbishes computers, and works to inspire students to succeed by teaching them critical computer, software, and internet skills. By the end of the year the committee, with the council members, gets the list from every department. The items are scrutinized and a quote is received.</p> <p>At present M/s. A.K. Enterprises, No.12, Chakrapani Street, Velachery, Chennai, Tamil Nadu have been authorised to collect, package and possess the e-waste articles from the college campus for recycling process through their establishment.</p> <p>The institution follows a systematic process following the established government guidelines for disposal of e-</p>

	<p>waste in the college campus.</p> <ul style="list-style-type: none"> - The mechanism is listed under the Tamil Nadu Pollution Control Board e-waste scheme - Periodical drawing up of list of eligible e-waste items which are to be disposed from the college - Letter of quotation is sought from various vendors in the market who are into the e-waste disposal and management business - Tender process is duly followed in selecting a vendor for engagement in disposal of e-waste articles from the college campus <p>Beyond this process, the students are also given awareness on reduction and disposal of e-waste within the college through the concerned departmental faculty.</p>
Obstacles faced if any and strategies adopted to overcome them	Owing to covid it was difficult to meet the students in person. However the committee towards the end worked towards disposing them without creating any harm to the environment.

- i. Name of the Institution : Government Arts College for Men(A), Nandanam Chennai 35
- ii. Year of Accreditation : 2019
- iii. Address : Anna Salai, Nandanam, Chennai 35
- iv. Grade awarded by NAAC : C
- v. E-Mail : gacatchn35@yahoo.co.in
- vi. Contact person for further details : Dr.R.Jayachandran , Principal
- vii. Website : <http://gacnandanam.com/>

October 12, 2021

2:23 PM

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Volant

 BUSPASS Form.pdf

1 page • 1 MB • PDF

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 College Bus Pass Form...

1 page • 2 MB

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Volant

All class tutors are requested to collect the bus pass details from the class students furnish in the bus pass form as well as in the excel sheet given

Kindly send the completed Bus pass forms and Filled excel sheets to buspassgac2021@gmail.com

October 13, 2021

Nandananth Pillalanti Sir added Nandananth Venkatesh Sir and Nandananth Selvakumar Sir

Nandananth Selvakumar Sir

Message

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GacBuspass.2021 to 2022
Nandananth Karunahithi Sir, Nandananth

Nandananth Dr Mahesh Kumar
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 College Bus Pass Form...

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All class tutors are requested to collect the bus pass details from the class students furnish in the bus pass form as well as in the excel sheet given.

Kindly send the completed Bus pass forms and Filled excel sheets to buspassgac2021@gmail.com

2:16 PM

Nandananth Dr Mahesh Kumar
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இலவச பேருந்து பயண சலுகை மாணவர் வசிப்பிடத்திலிருந்து கல்லூரி செல்ல மட்டுமே அனுமதிக்கப்படும்.

1 இலவச பயண சலுகை அட்டை மாணவர் வசிப்பிடத்திலிருந்து கல்லூரி செல்ல மட்டுமே அனுமதிக்கப்படும்.

2 மாணவர்கள் தங்களின் உண்மையான வசிப்பிட முகவரியை மட்டுமே குறிப்பிட வேண்டும்

Message



GOVERNMENT ARTS COLLEGE (Men)
(AUTONOMOUS)
Nandanam, Chennai – 600 035

18-08-2021

Sub:- Physical checkup of E-waste items – Reg.

Ref:- 1. Principal Quotation call letter for E-Waste estimation dt.07.07.2021

2. DCE Letter no10132/N1/2019-2, dated 19.08.2019

With reference to the letter from the principal Govt. Arts College Nandanam, Chennai- 35 regarding E-Waste cost estimation for disposal through Directorate of Collegiate Education Chennai. We, employee from M/s A.K. Enterprises, No,12, Chakrapani Street, Velachery, Chennai-32 have physically checked the list of items from various departments mentioned in the call letter on 18.08.2021.

Name & Signature:

1. A. KAMALUDEEN

A. Kamaludeen 18/8/21

2. [Signature] (Director).

E-Waste Committee Members:

1. Dr. R. Jayachandran - Principal / Chairman

2. Dr. Mujeera Fathima – HOD of Botany

3. Dr. R. Bhavani – HOD of Chemistry

4. Dr. G. Prapagaran – HOD of Physics

5. Dr. M. Ramesh Kumar - HOD of Computer Science

[Signature] 18/8/21
[Signature] 18/8/2021



PRINCIPAL
PRINCIPAL
GOVERNMENT ARTS COLLEGE (MEN)
(AUTONOMOUS)
NANDANAM, CHENNAI - 600 035.

TAMIL NADU POLLUTION CONTROL BOARD E-WAST SCHEME

LIST OF ARTICALS

Sl. No.	Date of purchase	Source of Funding	Name of the Item	Total No. of Item	Stock Register Volume	Page No.
DEPARTMENT OF COMPUTER SCIENCE						
1	30.12.1999 30.12.1999 31.01.2001	Govt.	CPU	11+1+5=17	I	4,8,10
2	30.12.1999 30.12.1999 31.01.2001	Govt.	Monitor	11+1+5=17	I	4,8,10
3	30.12.1999 30.12.1999 31.01.2001	Govt.	Keyboard	11+1+5=17	I	4,8,10
4	30.12.1999 30.12.1999 31.01.2001	Govt.	Mouse	11+1+5=17	I	4,8,10
5	30.12.1999 30.12.1999 31.01.2001	Govt.	FDD	5+1+5=11	I	4,8, 11
6	30.12.1999 30.12.1999 31.01.2001	Govt.	CD-DRIVE	2+1+1=04	I	4,8,11
7	30.12.1999	Govt.	Dot Matrix Printer (24 pin)	01	I	8
8	30.12.1999	Govt.	Hub	01	I	8
9	28.01.2000	Govt.	Air-conditioner with Stabilizer	01	I	2,5
10	30.12.1999	Govt.	UMAX Scanner	01	I	10
11	31.01.2001	Govt.	HP 6L Pro Printer	01	I	11
12	2001	Govt.	UPS 3 KVA	01	I	3
13	15.3.2001	Govt.	BPL Emergency Light	01	I	15
14	2002 22.2.2005 08.3.2010 08.3.2010	Govt.	8085 Microprocessor Kit	5+4+5+3=17	I	17,26,42,43
15	22.1.2017	Govt.	8086 Microprocessor Kit	8	I	30
16	2002 20.1.2004 18.2.2006 18.2.2006 22.1.2007 27.2.2008 17.3.2009 08.3.2010 08.3.2010	Govt. UGC	Digital Trainer Kit	4+6+1+1+2 +7+3+1+3=28	I	17,24,28,29,30 37,39,42,43
17	11.3.2002 11.2.2003	Govt.	HDD	1+1+3+2=7	I	20,22,26,28

	11.2.2003	Govt.	64 MB SDRAM	2+6=8	I	20,22
	11.2.2003	Govt.	128 MB SDRAM	10	I	22
20	11.2.2003 16.2.2006 22.1.2007	Govt.	CD Writer	1+1+1+2=5	I	11,22,28,31
21	24.2.2005 16.2.2006 26.11.2007 12.3.2015 22.9.2016 30.1.2018	Govt.	Keyboard	1+2+5 +2+4+12=26	I	26,28,34, 57,63,64
22	24.2.2005 16.2.2006 26.11.2007 12.3.2015 03.3.2017 22.9.2016 21.3.2017 30.1.2018	Govt.	Mouse	1+1+5+2 +2+6+2+7=26	I	26,28,34,57, 62,63,63,64
23	16.2.2006 19.3.2010	Govt.	SMPS	3+1=4	I	28,44
24	26.11.2017 17.2.2010	Govt.	Monitor	02	I	34,41
25	26.11.2007	Govt.	Speaker (woofer)	01	I	34
26	17.3.2011 30.1.2015	Govt.	Copier	02	I	48,57
27	05.12.2007 21.3.2011 25.2.2014 30.1.2018	Govt.	Pen drive	3+2+2+2=09	I	35,48,54,64

COMPUTER LITERACY PROGRAMMEE (CLP)

28	2000	CLP	CPU	1+45=46	I	01,02
29	2000	CLP	Monitor	1+44=45	I	01,02
30	2000	CLP	Keyboard	1+45=46	I	01,02
31	2000	CLP	Mouse	1+45=46	I	01,02
32	2000	CLP	Speaker	38	I	01,02
33	22.11.2005	CLP	Lexmark Laser Printer	01	I	03
34	22.11.2005	CLP	Dot Matrix Printer	03	I	03
35	22.11.2005	CLP	UPS 3 KVA	05	I	03
36	22.11.2005	CLP	Modem	05	I	03
37	22.11.2005	CLP	Air-conditioner with Stabilizer	01	I	03
38	22.11.2005	CLP	16 Port Hub	03	I	03
39	22.11.2005	CLP	08 Port Hub	01	I	03

	006	CLP	Mouse	08	I	04
	10.2006	CLP	128 MB SD RAM	48	I	04
	25.10.2006	CLP	SMPS	04	I	04
43	25.10.2006	CLP	CD-Writer	03	I	04
44	26.10.2006	CLP	HDD	04	I	05
45	26.10.2006	CLP	HP Laser Printer 1020	01	I	05
46	30.3.2009	CLP	Pen drive	03	I	13

DEPARTMENT OF TAMIL

47			DESKTOP COMPUTERS	02		
48			KEYBOARD	01		

DEPARTMENT OF ENGLISH

49			STABILIZER	02		
50	18.03.2009		KEYBOARD	04	LAN LAB	02
51	01.03.2007		DVD PLAYER	01	GENERAL	03
52	18.03.2009		HARD DISK	03	LAN LAB	02
53	24.06.2004		HCL - CPU	01	GENERAL	02
54	24.06.2004		HCL MONITOR	01	GENERAL	02
55	24.06.2004		UPS BATTERIES	08	GENERAL	02
56	21.03.2009		UPS SYSTEM	01	LAN LAB	05
57	24.06.2004		STAND MIKE	01	GENERAL	02
58	21.02.2008		MOUSE	06	GENERAL	07
59	21.03.2009		HEAD PHONES	02	LAN LAB	04
60	01-03.2007		TELEVISION	01	GENERAL	03
61	21.02.2008		CABLES			07
62			PRINTER	01		
63			ETHERNET SWITCH	01		

DEPARTMENT OF HISTORICAL STUDIES

64			BPL - TELEVISION	01		
65			COMPUTER	01		
66			UPS - MICROTECK	01		

DEPARTMENT OF ECONOMICS

67	03.03.2009	UGC	COMPUTERS	01	P-3 VOL-I	03
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04.04.2013	UGC	CANON PHOTO COPIER	01	P-14 VOL-1	14
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DEPARTMENT OF COMMERCE

69			COMPUTERS	02		
70			CPU	01		
71			UPS	01		

DEPARTMENT OF CORPORATE SECRETARYSHIP

72			XEROX MACHINE	01		
73			LCD PROJECTOR	01		

DEPARTMENT OF BUSINESS ADMINISTRATION

74			ACER DESKTOP COMPUTER	01		
75			HCL DESKTOP COMPUTER	01		

DEPARTMENT OF MATHEMATICS

76	22.06.2011	DCE	CPU - 4 MONITOR - 4 KEYBOARD - 4 MOUSE - 4	16		02
77	13.03.2004		PERSONAL COMPUTER	01	93060 93061	01

DEPARTMENT OF PHYSICS

78			HCL - CPU	02		
79			ACER MONITOR	01		

DEPARTMENT OF BOTANY

80			DESKTOP COMPUTER	01		
81			PRINTER	01		

DEPARTMENT OF DIGITAL LIBRARY

82	22.02.2008	Govt.	HCL MONITOR	02	01	03
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Justification for condemnation

1. The Computer systems, Printer, UPS, Air-conditioner and related accessories as mentioned in the above table are not in working condition.
2. Technically Obsolete - Parts and Service support are no longer available.
3. Functionally obsolete after certain period due to the rapid improvement in Hardware and Software technology.

So, the above items may be condemned in accordance with the government rules and regulations.



PRINCIPAL
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GOVERNMENT ARTS COLLEGE (MEN)
(AUTONOMOUS)
NANDANAM, CHENNAI - 600 035.

M/s. Tritech Systems,

No.26, Arcot Road, Porur, Chennai- 600 116 Mail: tri-abdullah@yahoo.com
Contact: 044 - 42617179, 9003077866

31.03.2023

24.8.21

M/s. Aer World Wide,

2B, 2C, 2D, 2E, Llanthanjeri Village, Madhavaram Taluk, Tiruvallur.

31.03.2023

M/s. Green E Waste,

No.33, Geazon, Aynambakkam Housing colony, Ayanambakkam
Village, Ambattur

09.12.2019

Chennai - 95. Mail: parvez@greenwaste.in Contact: 044-26534690, 7200185121

M/s. Abishek enterprises,

S. F. No. 2G, 2NP, Ambattur, Chennai - 600 098.

31.03.2021

Mail: enterprisesabishek@gmail.com, Contact: 044-23637878, 9884057878

M/s. JADG India E-Waste Recyclers Pvt. Ltd.,

No.1, Kollur Village, Ponneri Taluk, Tiruvallur-601206.

16.03.2022

Mail: jadgewast@gmail.com Contact: 044-27925234, 9840969739

M/s. Shri Raam Recycling,

333 to 337 Part, Papankuppam Village, Shed No. DP-29, Phase IV & V, SIDCO
Industrial Estate, Gummidipoondi Taluk, Tiruvallur District -601 201.

06.12.2022

Mail: info@shriraamrecycling.com Contact: 044 - 29020373, 9884499191

M/s. Virogreen India Pvt. Ltd.,

No.297/1B2, Pappankuppam Village, SR Kandigai Road, S.R.Kandigai PO,
Gummidipoondi Taluk, Tiruvallur District - 601 201. Mail: muthu@virogreen.in

31.03.2021

Contact: 044 - 65485915, 9940648444

M/s. Trishyiraya Recycling India Pvt. Ltd,

Plot No. A-7, Phase -I, MEPZ-SEZ, Tambaram, Chennai - 600 045. Mail:
naveen.prakash@simsmm.com Contact: 044 -22628067 , 9840897125

31.03.2023

M/s. K.S. Traders,

Thiruneermalai Village, Alandur Taluk, Kancheepuram Dt.

26.01.2019

M/s. SEZ Recycling,

TP-7, IVth Avenue, Mahindra World City Developers Limited, Industrial Estate, SEZ
Area, Thenmelpakkam Village, Chengalpattu Taluk, Kancheepuram District. - 603 22.11.2022

Mail: akshay@sezrecycling.com Contact: 044 - 25322992, 9790711555

To

R. Jayachandran., M.A., M.Phil., P
Principal,
Government Arts College (Men),
Nandanam, Chennai – 600 035.

M/s. TES-AMM (India) Pvt Ltd,
A-18, SIPCOT Industrial Growth Centre
Panruti A Village, Oragadam
Sriperumbudur Taluk
Kancheepuram District

Ref:- 1. DCE Letter no. 10132/N1/2019-2 dt.19-08-2019

2. Tech. Dept.5/TNPCB/K no.22653/2019 dt. 10-04-2019

Sir,

Sub : -Dept. of Computer Science – List of articles to be Condemned
under TNPCB E-Waste scheme – Calling Quotations - Reg.

Please send your lowest quotations for the list of articles to be condemned
under Tamil Nadu Pollution Control Board E-Waste scheme. Quotations should be
inclusive of all charges such as packing, forwarding, freight, insurance etc. The
quotations should be sent in a sealed cover addressed to the Principal, Government Arts
College (Men), Nandanam, Chennai - 600 035 and should reach on or before

15.2.2020

Place – Chennai – 35

Date - 10.1.2020

Enclosure :- List of Articles


Principal
PRINCIPAL
GOVERNMENT ARTS COLLEGE (MEN)
(AUTONOMOUS)
NANDANAM, CHENNAI - 600 035.

From

Dr. R. Jayachandran., M.A., M.Phil., P
Principal,
Government Arts College (Men),
Nandanam, Chennai – 600 035.

To

M/s. TES-AMM (India) Pvt Ltd,
A-18, SIPCOT Industrial Growth Centre
Panruti A Village, Oragadam
Sriperumbudur Taluk
Kancheepuram District

Ref:- 1. DCE Letter no. 10132/N1/2019-2 dt.19-08-2019

2. Tech. Dept.5/TNPCB/K no.22653/2019 dt. 10-04-2019

Sir,

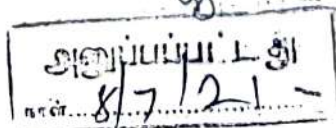
Sub : - List of articles to be Condemned under TNPCB E-Waste scheme
- Calling Quotations - Reg.

Please send your lowest quotations for the list of articles to be condemned under Tamil Nadu Pollution Control Board E-Waste scheme. Quotations should be inclusive of all charges such as packing, forwarding, freight, insurance etc. Kindly Visit office of the Principal, Government Arts College (Men), Nandanam, Chennai - 600 035 to measure the value of the List of items enclosed for the submission to Directorate of Collegiate Education as early as possible.

Place – Chennai – 35
Date - 7.7.2021

Principal

Enclosure :- List of Articles




PRINCIPAL
GOVERNMENT ARTS COLLEGE (MEN)
(AUTONOMOUS)
NANDANAM, CHENNAI - 600 035.