

GOVERNMENT ARTS COLLEGE FOR MEN (AUTONOMOUS), NANDANAM, CHENNAI -35.

(Effective from the batch of Candidates admitted from 2016-19 onwards)

BACHELOR OF COMMERCE {CORPORATE SECRETARYSHIP}

COURSE OF STUDY AND SCHEME OF EXAMINATION

PAPER	SUB. CODE	TITLE	HRS / WEEK	EXT	INT	TOTAL	CREDI T
<b>SEMESTER I</b>							
PART - I	163301	TAMIL PAPER - I	6	75	25	100	3
PART - II	163801	ENGLISH PAPER - I	4	75	25	100	3
CORE - CCM1	163201	FINANCIAL ACCOUNTING -I	5	75	25	100	4
CORE - CCM2	163202	PRINCIPLES OF MANAGEMENT	5	75	25	100	4
ALLIED-CCA1	161365	MANAGERIAL ECONOMICS	6	75	25	100	5
NMEC 1	161343	PUBLIC FINANCE - I	2	75	25	100	2
SS -I	164006	SOFT SKILL - I	2	75	25	100	3
<b>SEMESTER II</b>							
PART - I	163302	TAMIL PAPER - II	6	75	25	100	3
PART - II	163802	ENGLISH PAPER - II	4	75	25	100	3
CORE - CCM3	163203	FINANCIAL ACCOUNTING -II	5	75	25	100	4
CORE - CCM4	163204	BUSINESS COMMUNICATION	5	75	25	100	4
ALLIED-CCA2	161366	INTERNATIONAL TRADE	6	75	25	100	5
NMEC 2	161344	PUBLIC FINANCE - II	2	75	25	100	2
SS -II	164007	SOFT SKILL - II	2	75	25	100	3
<b>SEMESTER III</b>							
PART - I	163303	TAMIL PAPER - III	6	75	25	100	3
PART - II	163803	ENGLISH PAPER - III	4	75	25	100	3
CORE - CCM5	163205	CORPORATE ACCOUNTING -I	6	75	25	100	5
CORE - CCM6	163206	COMPANY LAW	6	75	25	100	5
ALLIED-CCA3	163263	BUSINESS STATISTICS - I	6	75	25	100	5
SS -III	164008	SOFT SKILL - II	2	75	25	100	3
<b>SEMESTER IV</b>							
PART - I	163304	TAMIL PAPER - IV	6	75	25	100	3
PART - II	163804	ENGLISH PAPER - IV	4	75	25	100	3
CORE - CCM7	163207	CORPORATE ACCOUNTING -II	6	75	25	100	4
ELEC - CCE1	163221	HUMAN RESOURCE MANAGEMENT	6	75	25	100	5
ALLIED-CCA4	163264	BUSINESS STATISTICS - II	6	75	25	100	5
SS -IV	164009	SOFT SKILL - IV	2	75	25	100	3
<b>SEMESTER V</b>							
CORE - CCM8	163208	COST ACCOUNTING	6	75	25	100	4
CORE - CCM9	163209	BUSINESS ENVIRONMENT	6	75	25	100	4
CORE - CCM10	163210	BUSINESS TAXATION	6	75	25	100	4
CORE - CCM11	163211	SECRETARIAL PRACTICE	6	75	25	100	4
CORE - CCE2	163222	INCOME TAX LAW AND PRACTICE - I	6	75	25	100	5
EVS	164001	ENVIRONMENTAL STUDIES	2	75	25	100	3
<b>SEMESTER V</b>							
CORE - CCM12	163212	MANAGEMENT ACCOUNTING	6	75	25	100	4
CORE - CCM13	163213	PRACTICAL AUDITING	6	75	25	100	4
CORE - CCM14	163214	ENTREPRENEURIAL DEVELOPMENT	6	75	25	100	4
CORE - CCM15	163215	INSTITUTIONAL TRAINING	6	75	25	100	4
ELEC - CCE3	163223	INCOME TAX LAW AND PRACTICE - II	4	75	25	100	5
VE	164002	VALUE EDUCATION	2	75	25	100	2
EXTENSION ACTIVITIES							2